

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, June 16, 2020

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Tom Nelson, Chair via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Bob Gray, Lisa Medina, Elliot Mulberg, Sophia Scherman
Directors Absent: None
Staff Present: Mark Madison, General Manager; Bruce Kamilos, Assistant General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Board Secretary; Donella Murillo, Finance Supervisor; Jeff Ramos, Interim Program Manager; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: None
Associate Directors Present: Paul Lindsay
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultant Present: Shawn Koorn, HDR Consulting, Inc.

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of May 19, 2020
- b. Warrants Paid – May, 2020
- c. Board and Employee Expense/Reimbursements – May, 2020
- d. Active Accounts – May, 2020
- e. Bond Covenant Status for FY 2019-20 – May, 2020
- f. Revenues and Expenses – Actual vs Budget FY 2019-20 – May, 2020
- g. Cash Accounts – May, 2020
- h. Consultants Expenses – May, 2020
- i. Major Capital Improvement Projects – May, 2020

MSC (Medina/Scherman) to approve Florin Resource Conservation District Consent Calendar items a-i. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

3. Elk Grove Water District Fiscal Year 2020-21 Operating Budget

Finance Manager Patrick Lee presented the item to the Florin Resource Conservation District (District) Board of Directors (Board) and introduced Shawn Koorn from HDR Consulting, Inc.

Mr. Koorn presented a PowerPoint and explained the District can defer the January 1, 2021 rate increase into future years.

Mr. Lee thanked HDR Consulting, Inc. for all their help. He then presented the proposed Elk Grove Water District (EGWD) Operating Budget for Fiscal Year (FY) 2020-21.

Director Elliot Mulberg asked that percentages be added to the pie charts in the budget. Staff will look into adding the percentages to the pie charts with future operating budgets.

MSC (Medina/Gray) to adopt Resolution No. 06.16.20.01, approving 1) the deferral of the 3.0% revenue rate adjustment effective January 1, 2021 into future years; and 2) the Elk Grove Water District Fiscal Year 2020-21 Operating Budget with revenues of \$15.424 million and expenditures of \$15.770 million and the appropriation of \$345,601 from excess operating reserves to fund expenditures in excess of revenues for fiscal year 2020-21.5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

4. Elk Grove Water District Employee Policy Manual Amendment

Board Secretary Stefani Phillips presented the item to the Board.

In summary, staff and a Board Working Group (BWG) reviewed the current Board Policy on Maximum District Medical Insurance Contributions and deemed the policy to be non-Board related. Therefore, they recommended the policy be incorporated with a title change into the Elk Grove Water District Employee Policy Manual Section 5.9 Insurance Benefits, 5.9.1.3 District Contribution and adding Appendix I Maximum Medical Insurance Contribution Policy.

Chair Tom Nelson asked if the reasoning for adding the policy as Appendix I of the EGWD Employee Policy Manual was to explain the background and history of the policy, to which Ms. Phillips stated he was correct.

MSC (Scherman/Medina) to adopt Resolution No. 06.16.20.02, amending the Elk Grove Water District Employee Policy Manual Section 5.9 Insurance Benefits, 5.9.1.3 District Contribution and adding Appendix I Maximum Medical Insurance Contribution Policy. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

5. Board Policies

Chair Nelson asked the Board if there were any policies they wanted to pull for discussion. Director Mulberg pulled the Reserve and Capital Investment Policy.

MSC (Mulberg/Medina) to adopt Resolution No. 06.16.20.04, approving the Fiscal Year 2020-21 Investment Guidelines Policy; and adopt Resolution No. 06.16.20.05, amending and replacing the Board Member's Requests for Information Policy. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

Director Mulberg asked Mr. Lee about the Future Years Operating and Capital Improvement Funds. Mr. Lee explained those two (2) reserve funds were created to set aside monies for future projects instead of having a slush fund. Director Mulberg suggested changing the two (2) reserve funds into a rate stabilization fund. Mr. Lee mentioned that is a possibility and would need to be Board approved. After a short discussion, Mr. Madison suggested this be talked about at a later date.

MSC (Mulberg/Scherman) to adopt Resolution No. 06.16.20.03, amending and replacing the Reserve and Capital Investment Policy. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

6. Repeal of Selected Board Policies

Ms. Phillips presented the item to the Board.

In summary, staff, with the assistance of General Counsel Ren Nosky, reviewed all remaining Board policies and concluded there were four (4) Board policies that were no longer applicable and therefore should be repealed: Advisory Committee; Committees of the Board; Policy on Cost of Living Adjustments and Payment of Member Contributions to the Public Employees' Retirement System (PERS); and Policy on Maximum District Medical Insurance Contributions.

Director Mulberg asked, if the Advisory Committee Policy and Committees of the Board Policy were repealed, would the Board need to go through the Bylaws and therefore use a 4/5th vote to set up a new committee. Ms. Phillips, with the help of Mr. Nosky, explained that no, it would only have to be a simple majority (3/5) to create a new committee.

MSC (Scherman/Medina) to adopt Resolution No. 06.16.20.06, repealing the following Board Policies: Advisory Committee; Committees of the Board; Policy on Cost of Living Adjustments and Payment of Member Contributions to the Public Employees' Retirement System (PERS); and Policy on Maximum District Medical Insurance Contributions. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

7. Elk Grove Water District Operations Report – May 2020

Mr. Madison presented an overview of the EGWD Operations Report for May 2020.

8. Outside Agency Meetings Report

Staff and Board members spoke regarding the meetings they attended since the last regular Board meeting.

9. Legislative Update

Program Manager Travis Franklin presented the legislative update to the Board.

10. Future Florin Resource Conservation District Board of Directors Meeting Protocol

Mr. Madison presented the item to the Board. He requested direction from the Board related to how future Board meetings will be conducted in relation to COVID-19.

After much discussion, the Board agreed to continue with Zoom meetings as opposed to returning back to in-person Board meetings for the foreseeable future.

11. Directors Comments

Chair Nelson expressed he is proud of the District, mentioning the water community is looking at the District differently with how the District has responded to the COVID-19 situation.

Adjourn to Regular Board Meeting on July 21, 2020.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary
AK/SP